



# APPLICATION FOR TYPE APPROVAL

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**NATIONAL INFORMATION TECHNOLOGY DEVELOPMENT  
AGENCY (NITDA)  
FEDERAL MINISTRY OF COMMUNICATIONS  
28, Port Harcourt Crescent, Off Gimbiya Street, Area 11, Garki, Abuja**

NITDA/ITL-02

**PART A**

**GENERAL INFORMATION**

ORGANIZATION/ COMPANY NAME: \_\_\_\_\_

ORGANIZATION COMPANY WEBSITE: \_\_\_\_\_

PRODUCT BRAND & MODEL REPRESENTED: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ CELLPHONE NUMBER: \_\_\_\_\_

FAX NUMBER: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_

POSTAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**CONTACT PERSON (OR AUTHORIZED REPRESENTATIVE)**

LAST NAME: \_\_\_\_\_

OTHER NAME: \_\_\_\_\_

ADDRESS (IF DIFFERENT FROM ABOVE) \_\_\_\_\_

TELEPHONE NO \_\_\_\_\_

MOBILE NO \_\_\_\_\_

E-MAIL ADDRESS(ES) \_\_\_\_\_

**PART B**

**PRODUCT MODEL DETAILS:**

Brand Name: \_\_\_\_\_ Model Number: \_\_\_\_\_

*SPECIFICATIONS:*

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**PART C**

**Accompanying Documents**

1. Notarized statement on quality of component and sources of components (ODMs) for each production batch for each model. Components include but are not limited to:
  - a. Standalone Monitor
  - b. LCD Screen of Laptop
  - c. Motherboard
  - d. Memory (RAM)
  - e. Keyboard (Wired, Wireless or in Laptop\_
  - f. Mouse
  - g. Hard Drive
  - h. Power Supply Unit / AC Charge Pack/ Power Adapter
  
2. Certified True Copy (CTC) of Trademark Registration for Device Brand Name and Model Name where necessary;

3. Verifiable Hardware test report for the following tests:
  - a. Vibration Testing
  - b. Thermal Testing
  - c. Electro Magnetic Testing
  - d. Radiation Testing
  - e. Vacuum/ Degassing Testing
  - f. Diagnostic Test

**PART E**

**OEM Guarantees**

The OEM must commit to support the technical product certification processes, including supplying evaluation units (if required), technical information of proposed offers, and other deliverables, including the following guarantees:

1. RESPONSIBILITY AND DISCLOSURES	Accept	Do not accept
The OEM must take ultimate responsibility for their product brand in terms of integrity, quality, reliability, and service.		
The OEM will provide continuous support (including training, skills transfer, certification, product warranties, etc.) to partners, resellers, and the rest of the channel, as per its reseller agreements with its channel partners. These include access to OEM-developed design and deployment tools to enable more effective service delivery.		
The OEM will share all applicable required technical information; including both public and confidential product information with NITDA where necessary.		
All information provided as part of the OEM Registration process (including technical details, performance figures, measurements, etc.) must be guaranteed to be accurate to the best of the OEM’s abilities. Any deliberate inaccuracies may result in blacklisting of the OEM.		

2. MANUFACTURING CERTIFICATIONS	Yes	No
Manufacturing and design quality processes: ISO 9001:2015		
Windows Hardware Certification (for PC, Laptop)		
Compatibility Test Suite Certification (Android for Tablet)		
Support for Nigerian Languages (Hardware and Software Support)		

3. PRODUCT EVALUATION	Accept	Do not accept
A physical Lab test/evaluation of each product to be submitted as part of the technical product certification process.		
All required technical information (datasheets, technical specs, certificates, white papers, etc.) must accompany the type approval application. Failure to provide required information up front will delay the process.		
In certain cases, NITDA may request longer-term evaluation of certain product models. This will be arranged with OEMs as required.		

4. AFTER SALES SUPPORT	Accept	Do not accept
<p><b>All supplied products and systems, except where specifically excluded, must include the following standard warranty and support contract:</b></p> <p>Countrywide on-site with full coverage (parts and labour for entire Item, upgrades, and accessories) during office hours (8:00 - 17:00), within 3-7 business-days turnaround. This warranty is for 1 year (12 months) from date of delivery.</p>		

5. BATCH REPORTING	Accept	Do not accept
Registered OEMs shall send to NITDA verifiable product testing report as identified on PART C 3 on all batches of devices/ products assembled/ manufactured before sale to the public.		

**UNDERTAKING:**

I/We \_\_\_\_\_ hereby certify that the information supplied in this application form is true in all respects and give an undertaking that upon grant of the License, I/We shall abide by the terms and conditions upon which the License is granted. I/We accept that my/our license maybe revoked, and the appropriate penalty applied if it is established that I/We have been granted license based on incorrect information and I/We will not sell uncertified products in Nigeria. Contravention of this condition may result in blacklisting of our company, sales channels, supplier, or product.

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**SIGNED**

**DATE**

*Certified Passport Photographs of authorized representative & Company Seal.*



