



NATIONAL INFORMATION TECHNOLOGY DEVELOPMENT AGENCY (NITDA)

No 28 Port-Harcourt Crescent, Off Gimbiya Street, Area 11, Garki, Abuja.

INVITATION TO TENDER/EXPRESSIONS OF INTEREST

1.0 The National Information Technology Development Agency (NITDA) intends to undertake the execution of some of its projects (NITDEF) and Constituency (Zonal Intervention) Projects for the 2017 financial year.

2.0 DESCRIPTION OF WORKS:-

In compliance with Public Procurement Act, 2007, NITDA invites interested, competent and reputable contractors/consultants with relevant experience and good track records to submit documents necessary for consideration for the execution of NITDA programmes/projects:

NITDEF PROJECTS

S/N	PROJECT TITLE	LOT NUMBERS
1.	DIGITAL JOB CREATION CENTERS	NITDEF/IT01
2.	DEPLOYMENT OF E-LEARNING FACILITIES	NITDEF/IT02
3.	ESTABLISHMENT OF VIRTUAL LIBRARY IN TERTIARY INSTITUTIONS	NITDEF/IT03
4.	PROVISION OF IT TOOLS	NITDEF/IT04
5.	ESTABLISHMENT OF DIGITAL LAW RESEARCH CENTER	NITDEF/IT05
6.	NITDA INTERVENTION IT PROJECTS	NITDEF/IT06
7.	IT HUB CENTER FURNISHING	NITDEF/IT07
8.	IT HUB CENTERS EQUIPMENT DEPLOYMENT	NITDEF/IT08
9.	CAMPUS WIDE AREA NETWORK FOR TERTIARY INSTITUTIONS	NITDEF/IT09
10.	NITDA TRAINING CENTER UPGRADE	NITDEF/IT10
11.	PROVISION OF SOLAR ENERGY POWER SOURCE FOR THE AGENCY	NITDEF/IT11
12.	2017 NITDA INSURANCE COVERAGE	NITDEF/IT12
13.	UPGRADE OF NETWORK OPERATING CENTER	NITDEF/IT13

GOODS

S/N	PROJECT TITLE	LOT NUMBERS
1.	PURCHASE OF PLASTIC FILE JACKETS FOR FILE TRACKING SYSTEM	NITDEF/IT13
2.	FURNISHING OF ZONAL OFFICES	NITDEF/IT16
3.	PROVISION OF ICT TOOLS FOR NIGERIAN STUDENTS	NITDEF/IT17

SERVICES

S/N	PROJECT TITLE	LOT NUMBERS
1.	ISO IMPLEMENTATION AND CERTIFICATION 27001	NITDEF/EoI01
2.	IT CAPACITY BUILDING FOR STAKEHOLDERS	NITDEF/EoI02
3.	IN-HOUSE CAPACITY DEVELOPMENT TRAINING	NITDEF/EoI03
4.	JINGLES PRODUCTION AND AIRING IN DIFFERENT LANGUAGES	NITDEF/EoI04
5.	PUBLIC RELATIONS CONSULTANCY	NITDEF/EoI05
6.	QUARTERLY RADIO PROGRAM	NITDEF/EoI06
7.	QUARTERLY TV PROGRAMME (PRODUCTION AND AIRING)	NITDEF/EoI07
8.	TRAINING FOR WOMEN ON ICT	NITDEF/EoI08
9.	GOVERNMENT E-SERVICES INITIATIVE	NITDEF/EoI09
10.	E-GOVERNMENT ENTERPRISE ARCHITECTURE	NITDEF/EoI10
11.	MOBILE BIG DATA ANALYTICS PLATFORM STRATEGY	NITDEF/EoI11
12.	STRATEGIC CAPACITY BUILDING FOR EXECUTIVE DECISION MAKERS IN MDAS	NITDEF/EoI12
13.	SENSITIZATION FOR COMPLIANCE TO THE IT CLEARANCE FOR ICT PROJECTS AND GOVING COMPLIANCE IN MDAS	NITDEF/EoI13
14.	NITDA MANAGEMENT RETREAT 2017	NITDEF/EoI14
15.	ORGANISATION OF CEBIT AND CES 2018	NITDEF/EoI15
16.	RETREAT WITH STAKEHOLDERS ON NITDA'S ACT AND OTHER RELATED MATTERS	NITDEF/EoI16
17.	CAPACITY DEVELOPMENT SUPPORT PROGRAMME	NITDEF/EoI17
18.	CYBERSECURITY SENSITIZATION WORKSHOP	NITDEF/EoI18
19.	DEVELOPMENT OF NEW IT STANDARDS	NITDEF/EoI19
20.	TRAINING ON IT FOR PERSONS LIVING WITH DISABILITY	NITDEF/EoI20

WORKS

S/N	PROJECT TITLE/LOCATION	LOT NUMBERS
1.	CONSTRUCTION OF TOWN HALL/COMMUNITY CENTRE AT BANI VILLAGE IN ILLO LGA, NORTH SENATORIAL DISTRICT, KEBBI STATE	ZIP/IT01
2.	CONSTRUCTION AND FURNISHING OF 3NOS. ICT CENTRES AT BIDA, MOKWA AND LAPAI LGAS, NIGER SOUTH SENATORIAL DISTRICT, NIGER STATE.	ZIP/IT02
3.	CONSTRUCTION OF 3NOS. SKILL ACQUISITION CENTRES IN AGAIE, BADEGI- KATCHA, ENEGI EDAITI LGAS, NIGER SOUTH SENATORIAL DISTRICT, NIGER STATE.	ZIP/IT03
4.	CONSTRUCTION OF ICT CENTRE IN DARAZO, BAUCHI CENTRAL SENATORIAL DISTRICT, BAUCHI STATE.	ZIP/IT04
5.	CONSTRUCTION OF TOWN HALL BUILDING IN MISSAU, BAUCHI CENTRAL SENATORIAL DISTRICT, BAUCHI STATE	ZIP/IT05
6.	CONSTRUCTION OF 3 UNIT BLOCKS OF (4) CLASSROOM IN BAURA HARDAWA, SORO, BAUCHI CENTRAL SENATORIAL DISTRICT, BAUCHI STATE.	ZIP/IT06
7.	CONSTRUCTION OF BLOCKS OF FOUR (4) CLASSROOMS IN AKUYAM, BAUCHI CENTRAL SENATORIAL DISTRICT, BAUCHI STATE.	ZIP/IT07
8.	CONSTRUCTION, FURNISHING AND COMPUTERIZATION OF PRIMARY HEALTHCARE CENTRE- TYPE B, IN ELEMORO VILLAGE, IBEJU-LEKKI IN LAGOS EAST SENATORIAL DISTRICT, LAGOS STATE.	ZIP/IT08
9.	REHABILITATION OF OLD HAND PUMP BOREHOLES FOR RURAL COMMUNITIES IN ADAMAWA SOUTH SENATORIAL DISTRICT, ADAMAWA STATE.	ZIP/IT09
10.	UPGRADE OF OTUAGHA KINGDOM IT CENTRE TO JAMB STANDARD	ZIP/IT10
11.	CONSTRUCTION OF THREE (3) ICT CENTRES IN AWE/DOMA/KEANA, NASSARAWA STATE.	ZIP/IT11
12.	CONSTRUCTION OF CULVERTS AND BRIDGES ALONG CHIKUN VILLAGE ROAD IN CHIKUN LGA, KADUNA STATE.	ZIP/IT12
13.	RENOVATION OF 2NOS. TWO CLASSROOM BLOCKS IN KAJURU LGA, KADUNA STATE.	ZIP/IT13
14.	SOLAR STREET LIGHTS IN KAJURU LGA, KADUNA STATE.	ZIP/IT14
15.	SOLAR STREET LIGHT IN ZONKUWA TOWN, ZANGO-KATAF LGA, KADUNA STATE.	ZIP/IT15
16.	CONSTRUCTION AND FURNISHING OF 3NO. TWO CLASSROOM BLOCKS IN CHIKUN LGA, KADUNA STATE.	ZIP/IT16
17.	COMPLETION OF GBAGYI TOWN HALL IN CHIKUN LGA, KADUNA STATE.	ZIP/IT17
18.	SOLAR STREET LIGHTS IN CHIKUN LGA, KADUNA STATE.	ZIP/IT18
19.	CONSTRUCTION OF CULVERTS AND BRIDGES ALONG CHIKUN VILLAGE ROAD IN CHIKUN LGA, KADUNA STATE.	ZIP/IT19
20.	PROVISION OF E-KIOSK/VIEWING CENTRE IN VARIOUS LOCATIONS IN OGBARU FEDERAL CONSTITUENCY, ANAMBRA STATE.	ZIP/IT20
21.	FIVE (5NOS.) OF CONSTITUENCY E-KIOSK/VIEW CENTRE IN FIVE LOCATIONS IN KALTUNGO/SHONGOM FEDERAL CONSTITUENCY, GOMBE STATE.	ZIP/IT21

GOODS

S/N	PROJECT TITLE/LOCATION	LOT NUMBERS
1.	SUPPLY OF FIVE (5NOS.) TRANSFORMERS TO RURAL COMMUNITIES IN SAPATI-IBEJU LEKKI, IFAKO-KOSOFE, AGBOWA-EPE, IGBOBO-IKORODU, IJEDE-IKORODU IN LAGOS EAST SENATORIAL DISTRICT, LAGOS STATE.	ZIP/IT22
2.	SUPPLY OF TABLES, CHAIRS AND COMPUTERS FOR SCHOOLS IN (EPE, SOMOLU, IKORODU, KOSOFE, IBEJU-LEKKI) IN LAGOS EAST SENATORIAL DISTRICT, LAGOS STATE.	ZIP/IT23
3.	SUPPLY OF WATER PUMPS FOR IRRIGATION IN ADAMAWA SOUTH SENATORIAL DISTRICT, ADAMAWA STATE.	ZIP/IT24
4.	SUPPLY OF TRICYCLES FOR YOUTH EMPOWERMENT IN ADAMAWA SOUTH SENATORIAL DISTRICT, ADAMAWA STATE.	ZIP/IT25
5.	PROVISION OF 3NOS. 500KVA TRANSFORMERS WITH HT & LT LINES IN BADAGRY, LAGOS STATE.	ZIP/IT26
6.	SUPPLY OF MOTORCYCLES TO ABEOKUTA SOUTH FEDERAL CONSTITUENCY, OGUN STATE.	ZIP/IT27
7.	SUPPLY OF DEEP FREEZERS TO ABEOKUTA SOUTH FEDERAL CONSTITUENCY, OGUN STATE.	ZIP/IT28
8.	SUPPLY OF SEWING MACHINES FOR ABEOKUTA SOUTH FEDERAL CONSTITUENCY, OGUN STATE.	ZIP/IT29
9.	SUPPLY OF GENERATORS (5.5KVA) TO ABEOKUTA SOUTH FEDERAL CONSTITUENCY, OGUN STATE.	ZIP/IT30
10.	SUPPLY OF GENERATORS (10KVA) TO ABEOKUTA SOUTH FEDERAL CONSTITUENCY, OGUN STATE.	ZIP/IT31
11.	SUPPLY OF SPECIFIED MEDICAL EQUIPMENT TO OWAN EAST/WEST FEDERAL CONSTITUENCY, EDO STATE.	ZIP/IT32
12.	SUPPLY OF EDUCATIONAL/INSTRUCTIONAL MATERIALS TO SECONDARY SCHOOLS IN OKENE/OGORI MAGOGO FEDERAL CONSTITUENCY, KOGI STATE.	ZIP/IT33
13.	PROCUREMENT AND INSTALLATION OF 15MVA TRANSFORMER AND ITS ACCESSORIES IN BIDA/GBAKO/KATCHA FEDERAL CONSTITUENCY, NIGER STATE.	ZIP/IT34
14.	PROVISION OF SEWING & GRINDING MACHINES IN AWE/DOMA/KEANA, NASSARAWA STATE.	ZIP/IT35
15.	SUPPLY OF 1NO. TOYOTA HILUX, 2.7 VVI, 4 X 4 SRX PETROL, AUTOMATIC TRANSMISSION FOR SECURITY PATROLS IN OWAN EAST/WEST FEDERAL CONSTITUENCY, EDO STATE.	ZIP/IT36
16.	SUPPLY AND INSTALLATION OF 3NOS. 300KVA TRANSFORMERS IN KAJURU LGA, KADUNA STATE.	ZIP/IT37
17.	SUPPLY AND INSTALLATION OF 5NOS. 500KVA TRANSFORMERS IN CHIKUN LGA, KADUNA STATE.	ZIP/IT38
18.	SUPPLY AND INSTALLATION OF 3NOS. TRANSFORMERS IN CHIKUN LGA, KADUNA STATE.	ZIP/IT39

SERVICES

S/N	PROJECT TITLE/LOCATION	LOT NUMBERS
1.	INFORMATION TECHNOLOGY TRAINING (ICT) FOR YOUTH DEVELOPMENT FOR THE SIX (6) LGAs OF KEBBI NORTH SENATORIAL DISTRICT, KEBBI STATE.	ZIP/EoI01
2.	ENTREPRENEURSHIP DEVELOPMENT TRAINING FOR YOUTH AND WOMEN FOR THE SIX (6) LGAs OF KEBBI NORTH SENATORIAL DISTRICT, KEBBI STATE.	ZIP/EoI02
3.	SKILLS AND ENTREPRENEURIAL ICT TRAINING AND PROVISION OF TAKE-OFF CAPITAL FOR 200 YOUTH AND WOMEN FROM OYO CENTRAL SENATORIAL DISTRICT, OYO STATE.	ZIP/EoI03
4.	VOCATIONAL SKILL ACQUISITION TRAINING/EMPOWERMENT MATERIALS FOR WOMEN AND YOUTH IN ISEYIN/ITESTIWAJU/KAJOLA/IWAJOWA FEDERAL CONSTITUENCY, OYO STATE.	ZIP/EoI04
5.	ICT TRAINING FOR GRADUATES AND SCHOOL LEAVERS IN OGBOMOSHO NORTH/SOUTH/ORIRE FEDERAL CONSTITUENCY, OYO STATE.	ZIP/EoI05
6.	TRAINING AND EMPOWERMENT OF YOUTH AND WOMEN IN AGEGE FEDERAL CONSTITUENCY, LAGOS STATE.	ZIP/EoI06
7.	YOUTH TRAINING ON ICT IN ILE-OLUJI/OKEIGBO AND ODIGBO LGAS OF ONDO STATE.	ZIP/EoI07
8.	PROVISION OF TRAINING AND OTHER INSTRUCTIONAL MATERIALS FOR SECONDARY SCHOOL STUDENTS IN YENEGOA/KOLOKUMA-OPOKUMA FEDERAL CONSTITUENCY, BAYELSA STATE.	ZIP/EoI08
9.	TRAINING AND MANPOWER DEVELOPMENT FOR YOUTH/WOMEN IN DOMA, NASSARAWA STATE.	ZIP/EoI09
10.	TRAINING AND MANPOWER DEVELOPMENT FOR YOUTH/WOMEN IN AWE/KEANA, NASSARAWA STATE.	ZIP/EoI10
11.	SKILL ACQUISITION TRAINING IN KATSINA CENTRAL FEDERAL CONSTITUENCY, KATSINA STATE.	ZIP/EoI11
12.	ICT TRAINING FOR YOUTH OF LOKOJA LGA, KOGI STATE.	ZIP/EoI12
13.	EMPOWERMENT AND TRAINING OF YOUTH ON ICT IN CHIKUN/KAJURU FEDERAL CONSTITUENCY, KADUNA STATE.	ZIP/EoI13
14.	ICT TRAINING FOR IN ADAMAWA SOUTH SENATORIAL DISTRICT, ADAMAWA STATE.	ZIP/EoI14

3.0 ELIGIBILITY CRITERIA:-

Interested firms are required to submit the following documents:

3.1 Mandatory Requirements:

- Evidence of incorporation/registration of company with the Corporate Affairs Commission (CAC); including copies of memorandum and Article of Association, forms C02 and C07 which must show that the company has ICT related activities as part of its objectives.
- Evidence of current Tax Clearance Certificate for the last three years – (2014, 2015, 2016) ending December 2017 corresponding with declared Annual Turnovers.
- Evidence of current Certificate of Compliance by the National Pension Commission (PENCOM) in line with the Pension Reform Act, 2014 from the National Pension Commission (as amended). Receipt of payment will not be accepted.
- Evidence of current Certificate of Compliance by the Industrial Training Fund (ITF) in line with the amended ITF Act, 2011. Receipt of payment will not be accepted.
- Evidence of current certificate of compliance with the Employees Compensation Act which requires that all employers of labour must remit 1% of the total annual emolument of their workers to the Nigerian Social Insurance Trust Fund (NSITF). Receipt of payment will not be accepted.
- Evidence of current Registration on the National Database of Federal Contractors, Consultants and Service Providers with the submission of Interim Registration Report (IRR) issued by Bureau of Public Procurement (BPP).
- Bank reference(s) from reputable Bank(s) as verifiable evidence(s) of financial capability to undertake the contract if awarded.
- Evidence of filing of annual returns to CAC for the last three (3) years (2014, 2015 and 2016)
- Companies Audited Accounts for the last three (3) years (2014, 2015 and 2016).
- Comprehensive Company Profile indicating the organizational structure, including resumé of key managerial and technical staff with addresses, phone numbers and e-mail addresses.
- Verifiable evidence of past/present job experiences in similar projects of interest in the last three (3) years with attached copies of letters of award and certificates of completion and/or interim payment certificate.
- Evidence of registration of Key Technical Personnel with either COREN, Registration Council of Architects, etc, where applicable.

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m) A sworn affidavit that:-

- The company is not bankrupt, in receivership or under liquidation or involved in any litigation which can potentially affect the company's ability to effectively discharge their responsibility if engaged;
- The claims made and information provided by the company in the submission are true and correct in all ramifications;
- Accompany every bid with an affidavit disclosing whether or not any officer of the relevant committees of the procurement entity or Bureau is a former or present director, shareholder or has any pecuniary interest in the bidder and confirm that all information presented in its bid are true and correct in all particulars;
- No Director of the company (past or present) has ever been convicted of criminal offences relating to fraud or financial impropriety in any court of law.

3.2 Other requirements:

- ISO 27001 and ISO 20000 Certifications where applicable
- Three (3) years cumulative turn-over of at least ₦20,000,000:00 (Twenty Million Naira) only.

4.0 COLLECTION OF SBD:-

Standard Bidding Documents for Goods, Works and Services are to be collected from the Procurement Unit, National Information Technology Development Agency (NITDA). This is upon presentation of ₦10,000:00 (Ten Thousand Naira) Bank drafts issued in favor of NITDA for each project, this fee is non-refundable.

5.0 SUBMISSION OF SBD:-

- All respondents should submit two copies of their Technical and Financial (in Hard and editable soft copy) Bids each in separate sealed envelopes.
- Each Bid should be clearly marked "TECHNICAL" or "FINANCIAL", and clearly write the Company Name, Address and Lot Numbers of projects bided for. All sealed envelopes should be put in an A3 size envelope and marked "TECHNICAL/FINANCIAL BID FOR LOT..."
- All bidders must fill in the Bid submission register at the PROCUREMENT UNIT, Room B0005 NITDA Headquarters and thereafter drop the documents in the tenders box.
- All Documents must be submitted on or before Wednesday, 27th of December, 2017 at 12 noon

V. All documents should be addressed to:

**HEAD, PROCUREMENT UNIT
FOR: DIRECTOR-GENERAL/CEO
National Information Technology Development Agency
(NITDA),
No. 28 Port-Harcourt Crescent, Off Gimbiya Street,
Area 11, Garki, Abuja.**

6.0 SUBMISSION CLOSING/OPENING DATE AND TIME:-

The dates for the closing of submissions and opening of documents for both Technical and Financial Bids are described below:

- All Works and Goods submissions will close on Wednesday 27th December, 2017 at 12:00 Noon, Technical Documents for these categories will be opened immediately after the closing.
 - Financial Bids for Works and Goods will be opened at a later date to be communicated to technically successful bidders after technical evaluation.
 - Technical Bids for Services/Consultancy will close and be opened on Monday 27th November, 2017 at 12:00 Noon.
 - Bidders or their representatives and interested members of the public are hereby invited to witness the bid opening exercise.
- 7.0 NOTATION
- Any bid received after the deadline for the submission of bid stated above shall not be opened; such bid shall automatically be disqualified.
 - Bidders should endeavor to follow the order of instructions in the submission.
 - Illegible documents in company's profiles may lead to disqualification.
 - No company is allowed to bid for more than two (2) lots.
 - Mobilization fee shall only be considered subject to presentation of Bank Guarantee from reputable bank(s) on award of contract.
 - The National Information Technology Development Agency is neither committed nor obliged to award any contract to any bidder or to the lowest tender that is not responsive.
 - The Agency shall not be responsible for any cost incurred by the bidder in the preparation and submission of documents in connection with this advert.

**SIGNED:
HEAD, PROCUREMENT UNIT
FOR: DIRECTOR-GENERAL/CEO**